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## **BOARD OF DIRECTORS MEETING**

**Date and Time:** 2:00 PM on Wednesday, August 10, 2016

**Location:** Home Loan Building, 205 N. 4th Street, Grand Junction, CO 81501, in the Community Room on the Basement level

In attendance:

David Ludlam

Craig Springer

John Justman

Chris McAnany

Scott Olsen

Dusti Reimer

Carley Maher (Community member)

Lance Stewart (Town of Debeque)

Kristin Trezise (Caprock Academy)

Karen Klianhja (Community Member)

### **Meeting Minutes:**

- I. Call to order at 2 pm.
- II. Defer of approval of July Meeting Minutes until September.
  - a. Motion to approve by C. Springer, second by J. Justman. Voted. Approved.
- III. General public comment.
  - a. L. Stewart asked if the awarded Spring Grant for Town of Debeque street repairs could be transferred to another project, because this project has been fully funded from another source. Would like to use these funds for a new street that the Debeque School needs. Would also like to apply for the funds for this for the upcoming fall grant cycle.
  - b. C. Springer asked what the estimated costs of the new project would be. L. Stewart said \$250,000. C. Springer asked about the legal aspect of transferring grant money, because this has never come up before.
  - c. C. McAnany advised the money was awarded as a contract for the specific use. He suggested to have the Town of Debeque rescind the award offer and then fully apply for a new grant during this upcoming grant cycle, but also said they would be subjected to the same process as the Spring grant cycle.
  - d. L. Stewart said they would submit a grant application for the fall, and put together a new proposal for the new street.

- e. K. Trezise from Caprock Academy said thank you to the Board members for help with the new paving that has made over 500 families very happy this year at Caprock Academy.
- IV. Review and Approve Audit Results.
- a. S. Olsen said audit was complete and there were no issues or questions. A signature from the Board is required to finalize the audit and send it to DOLA. D. Ludlam will sign immediately following meeting.
- V. Consent agenda:
- a. Motion to approve consent agenda by J. Justman. Second by C. Springer. Voted. Approved.
- VI. Staff updates.
- a. Scott Olsen introduced himself. S. Olsen will be taking over main financial aspects of the MCFMLD. His position will keep up with audit requirements, budgets, checks. S. Olsen had a question about reimburse for Dusti for online bills such as the website fees.
  - b. Board would like to see all bills ahead of time to approve. D. Ludlam suggested a possible MCFMLD debit card for electronic payments that need to be made that will not take a check like GoDaddy.com for our website services. C. Springer did not like the idea of a MCFMLD debit card. Proposed that between board meetings, and in case of a board meeting cancellation, that the President D. Ludlam be allowed to approve certain expenses up to \$5,000, with the bills and receipts still being presented to the Board at the next available meeting.
  - c. C. McAnany asked for a motion that the Chair be allowed to execute payments up to \$5,000 between meetings, with the stipulation that the receipts and bills be presented to the Board at the next meeting. J. Justman seconded. Voted. Approved.
  - d. Dusti Reimer introduced herself as the new Grant Administrator, taking over for Chris Reddin and MOTUS. Professional services contract for Dusti Reimer will be the same rate as MOTUS for the same scope of work, at a monthly rate of \$2,500, not including additional expenses.
  - e. C. Springer had a question about contractor vs. employee status for D. Reimer. D. Reimer will be a contractor for Mesa County Federal Mineral Lease District.
- VII. Fall Grant Cycle Updates.
- a. D. Reimer gave an update about the launch of the fall grant cycle. All fall grant applications and paper work with corresponding dates have been updated and uploaded onto the website. An email notification was sent out with a press release to all local media and to possible grant applicants.
  - b. D. Ludlam asked for a communications plan for social media be put together by Oct. 1, 2016
- VIII. Unscheduled business.
- a. D. Ludlam had an investment meeting in regards to the legislative council putting together a bill for FML investments. C. McAnany did research and pulled bills from past years about investments, or giving the governing bodies the ability to invest the FML payments. C. McAnany will have information to review at the next meeting for the

Board to review for legislation. D. Ludlam asked if billing for this work on the legislative side starts to increase to let them know.

- b. D. Reimer asked about FML getting their own PO BOX. Currently, the FML is still using the address for MOTUS. Board agreed. Will have information at next Board Meeting for cost.

IX. Motion to adjourn from C. Springer, second by J. Justman. Voted. Approved.

X. Adjourned at 2:43 p.m.