

MESA COUNTY FEDERAL MINERAL LEASE DISTRICT

RESOLUTION NO. 2016- 01

A RESOLUTION AUTHORIZING MISCELLANEOUS PURCHASING PROCEDURES

1. The Board has considered the need to authorize routine expenditures for the District which may be necessary during the intervals between regular Board meetings. It is in the District's interest to assure that all District functions are carried out efficiently, and that all District obligations are paid promptly.
2. Therefore, the District authorizes the Board Chairman to establish a petty cash checking account owned by the District at the District's depository bank, Alpine Bank.
3. The Board Chairman is hereby authorized to make expenditures in amounts not to exceed five thousand dollars (\$5,000.00) in any calendar month for the miscellaneous needs of the District, and for previously incurred obligations of the District which may become due prior to the next recurring Board meeting.
4. District staff shall review all payment requests submitted to the District for accuracy and submit same for review and approval by the Board at each regular or special meeting. Where the Chairman authorizes expenditures in between regular or special meetings, District staff shall review those payment requests for accuracy and identify all such payments at the next meeting of the Board.

The foregoing resolution was passed and adopted by action of the Board of the Mesa County Federal Mineral Lease District on August 10, 2016, at a duly noticed public meeting of the Board at which quorum was present.

By: 

David Ludlam, Board Chairman

By: 

John Justman, Secretary

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